

HARDSHIP WAIVER

1. You may apply for a waiver of the minimum rent if one of the following situations occurs:
 - a. The family has lost eligibility for or is awaiting federal, state or local assistance, including a family that includes a member who is a non-citizen lawfully admitted for permanent residence.
 - b. Income has decreased because of a change in circumstances, including loss of employment
 - c. A family member has died
 - d. When the family would be evicted as a result of the imposition of the minimum rent requirement
2. When you request a hardship waiver, the minimum rent will be suspended beginning the month following your request.
3. You will not be evicted for nonpayment of rent during the 90-day period beginning on the date of your request for waiver.
4. Once your request has been granted, the PHA will verify your circumstances to determine if you are eligible for the waiver and if so, whether the hardship will be temporary or long-term.
 - a. If you are NOT eligible
 - The minimum rent will be reinstated plus any back minimum rent owed for the period the rent was suspended.
 - You may appeal the determination through the Authority's **Grievance Procedure**.
 - b. Hardship is TEMPORARY (verified to last less than 90 days)
 - The minimum rent will be reinstated from the beginning of the suspension period.
 - Authority will negotiate a repayment agreement with the family if necessary for any rent owed and not paid during this period.
 - c. Hardship is LONG TERM (90 days or more)
 - You will be exempt from minimum rent for as long as the hardship continues
 - You will be required to report to the PHA on your circumstances every thirty (30) days.

Head of Household

Date